

**BOARD OF EDUCATION**  
**OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Regular Meeting/Executive Session**  
**Roosevelt Education Center**

**June 13, 2007**  
**Executive Session: 6:30 p.m.**  
**Regular Meeting: 7:00 p.m.**

**AGENDA**

- I. Call to Order – President**
- II. Pledge of Allegiance**
- III. Comments from Student Representative to the Board**
- IV. Comments from PTA Council Representative to the Board**
- V. Audience Recognition – *Agenda Items Only***
- VI. Special Presentation**
- VII. Work Session**
  - *Visioning School Grade Reorganization and School Facilities Improvement*
- VIII. Regular Meeting**

**Section A -- Business of the Board**

- A-1 Motion to Accept the Revised Minutes of the Regular Meeting of May 22, 2007**

I move that the Board of Education approve the minutes of the Regular Board of Education Meeting of May 22, 2007.
- A-2 Resolution Recognizing Civil Service Retirees**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept this resolution recognizing Mrs. Shirley Forte and Mrs. Diana Leo, Ossining Union Free School District Civil Service Employees who will be retiring in 2007.
- A-3 Special Resolution**
- A-4 Special Resolution**
- A-5 Resolution Authorizing Board of Education Use of Computer Equipment**

**WHEREAS**, the District has made available District owned computers and copiers for home use by Board of Education Trustees; and  
**WHEREAS**, Trustee Cindy Winter has accepted the District offer to have use of a District computer; and  
**WHEREAS**, the computer equipment provided to Board members remains the property of the District to be returned to the District upon the respective expiration of Board members' terms of office; and  
**WHEREAS**, it is understood that the home use of District computers by Board members is strictly for School District business to enhance communication regarding District matters between the District and the Board members;  
**NOW THEREFORE, BE IT RESOLVED**, that Trustee Cindy Winter shall be authorized to use District computer equipment in accordance with the terms of this resolution.
- A-6 Motion to Receive as a “First Reading” New Policy “Meal Card” File #8510 for Adoption**

I move that the Board of Education receive as a *First Reading* new Policy “Meal Card” File #8510.

- A-7 Motion to Accept New Policy “Title I Parent Participation” File #1901 as a Second Reading and Adoption**  
I move that the Board of Education approve new Policy “Title I Parent Participation” File #1901 as a Second Reading and Adoption.
- A-8 Motion to Approve Agreement between Ossining Union Free School District and Ossining Teachers Association Regarding School Psychologist Stipends**  
**RESOLVED**, that the Board of Education approves the Memorandum of Agreement and hereby authorizes the Board President to sign the agreement presented.
- A-9 Resolution Regarding Resignation of the Superintendent for the Purpose of Retirement – Revised Retirement Date**  
**WHEREAS**, the Board of Education previously accepted the resignation for purposes of retirement effective December 31, 2007 with the understanding that such retirement could be sooner than December 31, 2007; and  
**WHEREAS**, Dr. Robert J. Roelle has submitted a new letter of resignation for the purpose of retirement with a revised retirement date;  
**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education accepts the letter of resignation for purposes of retirement by Dr. Robert J. Roelle effective at the close of business on June 30, 2007.
- A-10 Payment of Unused Vacation Days**  
**WHEREAS**, a provision of the Contract between the Superintendent and the District provides that “The Superintendent should be allowed to carry forward a maximum of five (5) unused [vacation] days that have not been used or paid, to be used in the next contract year.”; and  
**WHEREAS**, the Superintendent has announced his plans to retire from the District effective on June 30, 2007; and  
**WHEREAS**, the Board desires and directs the Superintendent not use these five (5) vacation days during the month of June so as to attend to transitional Superintendent responsibilities; and  
**WHEREAS**, the Board of Education and the Superintendent agree that it is in the best interest of the District therefore for the District to compensate the Superintendent for said unused vacation days;  
**THEREFORE, BE IT RESOLVED** that the Board of Education approves payment to the Superintendent of five unused vacation days at the Superintendent’s current per diem salary rate, upon his separation from service and that this Resolution amends the Superintendent’s contract dated June 14, 2000, as amended, to permit such payment.
- A-11 Resolution Regarding Amendment to Superintendent-Elect Contract**  
**WHEREAS**, Dr. Phyllis Glassman has been appointed by the Board of Education to become Superintendent of Schools of the Ossining Union Free School District effective January 1, 2008; and  
**WHEREAS**, the current Superintendent, Dr. Robert J. Roelle, has revised his retirement date to June 30, 2007;  
**NOW THEREFORE BE IT RESOLVED**, that the Board of Education directs legal counsel to amend the contract between Dr. Phyllis Glassman and the Board of Education to become Superintendent of Schools effective July 1, 2007; and  
**BE IT FURTHER RESOLVED**, that counsel is directed and authorized to amend the employment contract to incorporate the new appointment date of July 1, 2007, and to add other provisions required by law, for signature by the Board President. All other provisions of Dr. Glassman’s contract are to remain unchanged.
- A-12 Abolition and Creation of Central Office Administrative Position – Revised Effective Date**  
**RESOLVED**, that the position of Assistant Superintendent for Elementary Education and Human Resources be abolished effective June 30, 2007; and  
**BE IT FURTHER RESOLVED**, that effective July 1, 2007 the position of Assistant Superintendent for Elementary Education and Administrative Services be established.
- A-13 Comptroller’s Report – *For Information Only***

**Section B – Curriculum and Instruction**

**B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education, Committee on Preschool Special Education and Sub-Committees on Special Education for meetings held on May 1, 9, 17, 18, 22 and 23 and June 5 and direct the administration to arrange for the appropriate placement as set forth.

**Section C - Business Matters**

**C-1 Motion to Approve Treasurer’s Report for the Month of April 2007**

I move that the Treasurer’s Report for the month of April 2007 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Report for the Month of April 2007**

I move that the Board of Education approve the Budget Report of April 2007 as presented.

**C-3 Resolution Regarding Acceptance of Gift - Pfizer United Way Matching Funds Campaign**

**RESOLVED:** That the Board of Education hereby acknowledges with thanks a gift in the amount of \$88 from Pfizer’s United Way Annual Giving Matching Funds Campaign, and upon recommendation of the Superintendent of Schools, hereby increases the 2006-07 Special Aid budget by this amount. The offsetting revenue shall be FST3-2770-000, “Revenue From Local Sources.”

**BE IT FURTHER RESOLVED:** That the funds be appropriated to the budget as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
FSTC-2110-500-00-O	\$88	First Steps - Supplies

**C-4 Resolution Regarding Acceptance of Gift – Books from the Kavy Family**

**RESOLVED:** That the Board of Education hereby acknowledges and accepts with thanks the gift of more than one hundred books (107) from the Kavy family for use by students and teachers.

**C-5 Resolution Regarding Acceptance of Grant - \$500 to Brookside School**

**RESOLVED:** That the Board of Education hereby acknowledges with thanks a gift in the amount of \$500 from Positive Behavioral Interventions & Supports, and upon recommendation by the Superintendent of Schools, hereby increases the 2007-08 General Fund budget as listed below in this amount. The offsetting revenue code shall be A-2705-000, “Gifts and Donations.”

**BE IT FURTHER RESOLVED:** That the total amount of \$500 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2250-500-13-0000	\$500	Brookside – Special Ed Supplies

**C-6 Resolution Regarding Acceptance of Gift – \$855 from Claremont PTA**

**RESOLVED:** That the Board of Education hereby acknowledges the Claremont PTA with thanks for their donation of \$855 to help support BOCES Arts in Education programs, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, “Gifts and Donations.”

**BE IT FURTHER RESOLVED:** That the total amount of \$855 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-490-00-0000	\$855	Instructional - BOCES

**C-7 Resolution Regarding Award of Bid – Network Wiring Maintenance**

**RESOLVED:** that the Board of Education hereby awards the 2007-08 Network Wiring Maintenance bid to Corstar, the lowest responsible bidder, as recommended by the Director of Technology.

**C-8 Resolution Regarding Award of Bid – 2007-08 Annual Maintenance and Service Agreement – Nitsuko Telephone System**

**RESOLVED:** That the Board of Education hereby awards the bid to the lowest responsible bidder, Diebold Enterprise Security Systems, Inc., for the 2007-08 Annual Maintenance and Service Agreement for the Nitsuko Telephone System, as recommended by the Director of School Facilities, Operations and Maintenance.

**C-9 Resolution Regarding Award of Bid – 2007-08 Miscellaneous Custodial Supplies**

**RESOLVED:** That the Board of Education hereby awards the bid to companies listed above, the lowest responsible bidders, for 2007-08 Miscellaneous Custodial Supplies, as recommended by the Director of School Facilities, Operations and Maintenance.

**C-10 Resolution Regarding Rejection of Bid – Outdoor Wall Padding For Chain Link Fence 2006-07**

**RESOLVED:** That the Board of Education hereby rejects the sole bid received for Outdoor Wall Padding for the Chain Link Fence 2006-07.

**C-11 Resolution Regarding Acceptance of RFP for Transportation Services**

**RESOLVED:** That the Board of Education hereby appoints Baumann and Sons Buses, Inc. as the provider of District transportation for Home to School, Athletics and Field Trips, and Summer Transportation beginning in the 2007-08 school year for a five-year time period.

**BE IT FURTHER RESOLVED,** that the Board of Education authorizes the Board President to execute such Agreement between the Board of Education and Baumann and Sons Buses, Inc.

**C-12 Resolution Regarding Interfund Transfers within 2006-2007 Budget**

**RESOLVED:** That the Board of Education authorizes the Superintendent of Schools to execute interfund transfers within the 2006-07 budget in the amount of \$50,200 as specified below.

From Code: A-2331-151-00-4200 AIS Salary Summer School

To Code: A-2331-500-04-4200 AIS Supplies - Summer

Amount: \$7,200

Explanation: The will enable the purchase of additional supplies for the summer school program.

From Code: A-9030-800-00-0000 Social Security

To Code: A-9010-800-00-0000 ERS

Amount: \$43,000

Explanation: This transfer will allocate funds for employee retirement expenses.

**C-13 Resolution Regarding Establishment of Retirement Reserve**

**RESOLVED:** That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the Retirement Contribution Reserve Fund in the amount of \$800,000 for the year ending June 30, 2007.

**C-14 Resolution Regarding Rescission of Resolution – Box Tops**

**RESOLVED:** That the Board of Education hereby rescinds the resolution passed on May 22, 2007 regarding the acceptance of the \$53 gift from General Mills Box Tops for Education program. The Special Aid Fund budget (BXTTP-2110-200-00-O) and the Gifts and Donations revenue line will be decreased by \$53.

**C-15 Claims Audited and Paid – For Information Only**

**Section D - Personnel Matters**

**D-1 Revised Appointment Date for Assistant Superintendent for Elementary Education and Administrative Services**

**RESOLVED,** that upon the recommendation of the Superintendent of Schools and the Superintendent-Elect, the Board of Education hereby rescinds that portion of the March 7, 2007 resolution pertaining to the appointment date for Ms. Angela White and revises the appointment date for Ms. Angela White to the probationary position of Assistant Superintendent for Elementary Education and Administrative Services effective July 1, 2007 and expiring on June 30, 2010; and

**BE IT FURTHER RESOLVED,** that all other provisions of Ms. White's appointment of March 7, 2007 are to remain unchanged; and

**BE IT FURTHER RESOLVED**, that effective July 1, 2007 Ms. White shall receive fringe benefits as described in Policy Exhibit 9550.1-E2 as revised on March 7, 2007 and hereby revised June 13, 2007 (attached) through adoption of this resolution.

**D-2 Resolution Regarding Deputy Superintendent-Elect Appointment Date**

**WHEREAS**, Mr. Raymond Sanchez was appointed to the position of Deputy Superintendent effective January 1, 2008; and

**WHEREAS**, the Superintendent of Schools has revised his retirement date to June 30, 2007;

**BE IT RESOLVED**, that the Board of Education hereby rescinds that portion of the March 7, 2007 resolution pertaining to the appointment date for Mr. Sanchez and revises such date to become effective July 1, 2007; and

**BE IT FURTHER RESOLVED**, that all other provisions of Mr. Sanchez's appointment of March 7, 2007 are to remain unchanged; and

**BE IT FURTHER RESOLVED**, that effective July 1, 2007 Mr. Sanchez shall receive fringe benefits as described in Policy Exhibit 9550.1-E1 revised March 7, 2007 and hereby revised June 13, 2007 (attached) through adoption of this resolution.

**D-3 Resolution Regarding Tenure Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education grant tenure to the staff members so noted.

**D-4 Termination of School Employee**

**RESOLVED**, that in accordance with Section 3031 of Education Law, the probationary appointment of the probationary School Social worker so noted be terminated at the close of day on July 14, 2007.

**D-5 Resolution Regarding Rescinding a Support Staff Termination**

I move that upon the recommendation of the Superintendent of Schools the Board of Education rescind the termination of the person so noted.

**D-6 Resolution Regarding a Confidential Staff Resignation**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Confidential staff member so noted.

**D-7 Resolution Regarding a Civil Service Staff Resignation**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the resignation of the civil service staff member so noted.

**D-8 Resolution Regarding Support Staff Resignations and a Retirement**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the support staff resignations so noted.

**D-9 Resolution Regarding Professional Staff Resignations**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the resignations of the professional staff members so noted.

**D-10 Resolution Regarding a Professional Staff Request for Leave of Absence**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the request for a personal leave of absence for the employee so noted.

**D-11 Resolution Regarding Administrative Staff Appointments**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the professional administrative appointments so noted.

**D-12 Resolution Regarding Professional Staff Appointments**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the professional staff appointments so noted.

**D-13 Resolution Regarding Contracts and Salaries for Confidential [Non-Certified]**

**Central Office Employees Not Represented by Collective Bargaining Units**

**RESOLVED**, that the Board of Education authorizes the Superintendent of Schools to adjust the Title IX Coordinator stipend noted for the Confidential [Non-Certified] Central Office employee not represented by a collective bargaining unit effective July 1, 2007 and ending June 30, 2008.

**D-14 Resolution Regarding a Confidential Staff Appointment**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Confidential staff appointment so noted.

**D-15 Resolution Regarding Rescinding a Professional Staff Appointment - Summer School**

I move that upon the recommendation of the Superintendent of Schools the Board of Education rescind the Summer School appointment for the person so noted.

**D-16 Resolution Regarding Professional Staff Appointments – Summer School-*Revised***

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the summer school professional staff appointments so noted.

**D-17 Resolution Regarding Civil Service Staff Appointments – Summer School-*Revised***

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Civil Service staff appointments so noted.

**D-18 Resolution Regarding Support Staff Appointments – Before/After/Summer School Programs-*Revised***

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the support staff appointments for the persons so noted.

**D-19 Resolution Regarding Staff Supplementary Contracts**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the supplementary contracts for the persons so noted on the attached pages.

**D-20 Resolution Regarding Appointment of School Volunteer**

I move that the person listed on the following page be appointed by the Board of Education as school volunteer for the 2007 summer school session.

**D-21 Resolution Regarding a Civil Service Staff Request for Leave of Absence – *For Information Only***

**D-22 Resolution Regarding the Hilda Bonavist Distinguished Service Award – *For Information Only***

**IX. Audience Recognition**

**X. Board Committee/Liaison Reports and Board Dialogue**

**XI. Adjournment**