

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Regular Meeting
Roosevelt Education Center

26 March 2008
Regular Meeting: 7:30 p.m.

MINUTES

Present: Ms. Alice Joselow, *President*; Mr. Robert L. Wolf, *Vice President*; Ms. Amanda Curley, Mr. Irwin J. Kavy, Mr. Bill Kress, Ms. Dana Levenberg, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Ms. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*; Ms. Linda Carpenter, *Executive Director for Finance and Operations*

I. Call to Order – President

President Alice Joselow called the 26 March 2008 Regular Meeting of the Board of Education to order at 7:40 p.m.

II. Pledge of Allegiance

Board Trustee Bill Kress led all those present in the Pledge of Allegiance.

III. Comments from Ossining Cultural Arts Advocates

OCAA Representative Ms. Beth Levine commented on the following: the OCAA is about one year old now. Its mission is to provide support to students and faculty for all the cultural arts in the District. The group is working as a bridge between the District and the community. They have raised \$1,000 over the past year. The OCAA is open to all community members. Some upcoming events are: preparation for Ossining Art Show on May 8 at the Library and the Second Annual Live Concert on May 29 – students from every school building in the District will be performing. The next OCAA meeting is April 2, 7:00 p.m., at Ossining High School. The Westchester County Arts Award ceremony is scheduled for April 9.

IV. Comments from Student Representative to the Board

Michele Dyer, Student Representative to the Board, commented on the following: the OHS Blood Drive scheduled for April 17; OHS Wellness Day is scheduled for March 31. Thirty OHS students will be going to the International Science and Engineering Fair May 11-16. “Jekyll and Hyde” will be presented on April 10, 11, and 12 at OHS. The ACT exams are scheduled for April 12 and the SATs, May 13.

Resolution C-4 was moved up in the agenda.

Robert L. Wolf moved and Dana Levenberg seconded the motion to move Resolution C-4.

C-4 Resolution Regarding Agreement for the Greater Ossining Chamber of Commerce Scholarship

RESOLVED: That the Board of Education hereby accepts the gift of \$500 from the Greater Ossining Chamber of Commerce to establish The Greater Ossining Chamber of Commerce Scholarship.

BE IT FURTHER RESOLVED: That the gift be administered in accordance with the attached agreement.

BE IT FURTHER RESOLVED: That the President of the Board of Education is hereby empowered and directed to execute the aforesaid agreement.

Motion carried: 7--0

V. Work Session

➤ ***Facilities Improvement Plan: Status Report (Goal 4.0)***

Consultant Dr. Vincent Beni of School Leadership, LLC, provided an update and status report regarding our District Goal of Facilities Improvement Planning.

Following the presentation, an open discussion with the Board ensued.

The following audience members were recognized:

Terry Bartok
George Moriarty, Edgewood Road
Kate Mathews
Debbie Lenaghan, Calam Avenue
Tom Breglia, Tuttle Drive
Kathleen Williams, Holbrook Road
Beth Levine, Macy Road
Charles Cooks, Noel Drive

A two-minute break was called at 9:37 p.m.

The meeting resumed at 9:45 p.m.

➤ ***Proposed 2008-2009 Ossining Union Free School District Budget***

Dr. Phyllis Glassman shared a brief overview of the Proposed Budget.

VI. Regular Meeting

Section A – Business of the Board

Robert L. Wolf moved and Bill Kress seconded the motion to move Resolutions A-1 through A-

3 and A-5 through A-9.

Motion made to amend Resolution A-5, Policy 1240: add “of that particular building”, to 3rd paragraph.

Dana Levenberg moved and Bill Kress seconded the motion to amend Resolution A-5, Policy 1240.

Motion carried: 7--0

Motion made to exclude Regulation 1741-R from Resolution A-5, for further review.

Irwin J. Kavy moved and Dana Levenberg seconded the motion to exclude Regulation 1741-R from Resolution A-5, for further review.

Motion carried: 7--0

Robert L. Wolf moved and Bill Kress seconded the motion to move Resolutions A-1 through A-3 and A-5 *as amended* through A-9.

Motion carried: 7--0

A-1 Motion to Accept the Minutes of the Regular Meeting of 27 February 2008

I move that the Board of Education approve the minutes of the Regular Meeting of 27 February 2008.

A-2 Motion to Accept the Minutes of the Special Meeting of 5 March 2008

I move that the Board of Education approve the minutes of the Special Meeting of 5 March 2008.

A-3 Motion to Accept the Minutes of the All Day Budget Meeting of 8 March 2008

I move that the Board of Education approve the minutes of the All Day Budget Meeting of 8 March 2008.

A-5 Motion to Adopt the Revised Policies of Section 1000 So Noted and Amended as First Readings

I move that the Board of Education adopt the revised policies as amended, excluding Regulation 1741-R, so noted as *First Readings*.

A-6 Resolution Appointing Additional Consultant for the 2007-2008 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2007-2008 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Westchester Jewish Community Services	Provides social services programs	Provides supportive case management services and counseling to pregnant and parenting students at OHS	\$10,000

A-7 Resolution Designating the Members of the Board of Registration for the

Purpose of Personal Voter Registration at Each School Building

I move that the Board of Education designate the following individuals as members of the Ossining Union Free School District Board of Registration for the purpose of personal registration at the following school buildings:

- Park School – Gloria Planamenta
- Brookside School – Helen Miller
- Claremont School – Karen Juliano
- Anne M. Dorner Middle School – Joan Faiella
- Ossining High School – Ileana Ortiz
- District Office – Nancy Vargas

A-8 Board of Education Members Attendance at Professional Meetings and Conferences - Addition

RESOLVED, that the Board of Education members on the following list should be authorized to attend the professional meeting as noted; and

BE IT FURTHER RESOLVED, that such Board members shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

<i>Board Member</i>	<i>Date</i>	<i>Meeting/Conference Name</i>	<i>Location</i>
Alice Joselow	9 April 2008	Westchester County Arts Council <i>Arts Award 2008</i>	Hilton Rye Town

A-9 Motion to Adopt the Proposed 2008-2009 Ossining Union Free School District Budget

RESOLVED: that the Board of Education of the Ossining Union Free School District adopt the 2008-2009 School Year Budget which includes the following proposition:

RESOLVED: that the School District Budget, as proposed by the Ossining Board of Education for the 2008-2009 school year, in the amount of \$100,389,446 be adopted and the necessary tax levied therefore.

RESOLVED: that in accordance with the Regulations of the Commissioner of Education, copies of the Budget be made available for public review in the Office of the Principal in each school and on our Web Site www.ossiningufsd.org; be transmitted to local newspapers; be available at the Annual Meeting; and be provided to parents upon request no later than fourteen (14) days prior to the Annual Meeting; and

BE IT FURTHER RESOLVED: that the proposed 2008-2009 Budget including the aforementioned proposition totaling \$100,389,446 as presented by the Superintendent of Schools be presented to the qualified voters of the Ossining Union Free School District at its Annual Meeting scheduled for 20 May 2008.

Motion carried: 7--0

Bill Kress moved and Dana Levenberg seconded the motion to move Resolution A-4.

A-4 Motion to Accept the Minutes of the Special Meeting of 12 March 2008

I move that the Board of Education approve the minutes of the Special Meeting of 12 March 2008.

*Motion carried: 6—0
Robert L. Wolf abstained.*

Section B – Curriculum and Instruction

Robert L. Wolf moved and Amanda Curley seconded the motion to move Resolution B-1.

B-1 Motion to Accept the Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on February 25, 26, 27, 28, 29 and March 5, and direct the administration to arrange for the appropriate placement as set forth.

Motion carried: 7--0

Section C – Business Matters

Dana Levenberg moved and Amanda Curley seconded the motion to move Resolutions C-1 through C-3 and C-5 through C-9.

C-1 Motion to Approve Treasurer’s Reports for the Month of January 2008

I move that the Treasurer’s Report for the month of January 2008 be approved and placed on file with the District Clerk.

C-2 Motion to Approve Budget Report for the Month of January 2008

I move that the Board of Education approve the Budget Report of January 2008 as presented.

C-3 Resolution Regarding Acceptance of Additional Funds for Driver Education Program

RESOLVED: That the Board of Education hereby acknowledges the receipt of an additional \$500 for the Driver Education Program, and upon recommendation of the Superintendent of Schools, hereby increases the General Fund budget as listed below in this amount. The offsetting revenue code shall be A-1335-000, “Other Student Fees and Charges”.

BE IT FURTHER RESOLVED: That the total amount of \$500 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2330-405-00-1900	\$500	Driver Education Consultant

C-5 Resolution Regarding Non-Resident Tuition Fees

RESOLVED: That the following non-resident tuition fees be established for the 2007-08 school year.

<u>Grade</u>	<u>Regular Education Tuition</u>	<u>Special Education Tuition</u>
Full Day K- 6	\$13,897	\$57,760
Grades 7 through 12	\$13,349	\$57,212

C-6 Resolution Regarding Interfund Transfer – Tax Certiorari

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2007-08 General Fund budget in the amount of

\$276,035.09 and appropriates the funds from the Tax Certiorari Reserves in payment of the tax certiorari as follows:

Tax Year 2004 (School Year 2004-05)	\$ 40,627.71
Tax Year 2005 (School Year 2005-06)	\$ 99,816.85
Tax Year 2006 (School Year 2006-07)	\$135,590.53

Code	Description	Amount
A-1964-404-0000	Refund Property Tax	\$276,035.09

C-7 Resolution Regarding Bid Awards: Claremont Fire Alarm, Backflow Device and Roof

RESOLVED: That the Board of Education hereby award bids to the three companies listed below in the total amount of \$958,525 for the 2007-2008 replacement of the electrical fire alarm system, installation of backflow preventer device and roof replacement at Claremont as recommended by the Director of School Facilities.

Roofing	Leed Industries Corporation	\$773,000
Electrical	Rocco J. Russo, Ltd.	126,525
Plumbing	Gruppuso Plumbing Corp.	<u>59,000</u>
Total		\$958,525

C-8 Resolution Regarding Acceptance of Gifts - \$260 from Target

RESOLVED: That the Board of Education hereby acknowledges with thanks the \$260 donation from Target and their *Take Charge of Education* Program, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, "Gifts and Donations."

BE IT FURTHER RESOLVED: That the total amount of \$260 be appropriated to the following budget codes:

Budget Code	Amount	Description
A-2110-500-12-0000	41	Instructional Supplies – AMD
A-2110-500-13-0000	60	Instructional Supplies - Brookside
A-2110-500-14-0000	27	Instructional Supplies – Claremont
A-2110-500-15-0000	132	Instructional Supplies – Park

C-9 Resolution Regarding Safe Routes to School Grant

WHEREAS, the safety of student pedestrians walking to and from the Anne M. Dorner and Claremont Schools depends on the provision of adequate infrastructure, signage, and traffic enforcement;

WHEREAS, the Ossining Union Free School District will assume the role of Applicant for the Project and the Village of Ossining will assume the role of Sponsor;

RESOLVED: That the Superintendent of Schools is hereby authorized and directed to file an application for funds from the Safe Routes to School program in partnership with the Village of Ossining and upon approval to enter and execute an agreement with the New York State Department of Transportation for such financial assistance to be used for construction of a portion of sidewalk where none exists currently on Claremont Road, in concert with other road, signage, and lighting improvements on Van Cortlandt Avenue and Claremont Road in the Village and Town of Ossining. The aforementioned financial assistance will also be used to purchase a second Smart Trailer for use as an enforcement tool by the Village of Ossining Police Department, along with funding for the advertising and educational outreach components of the 2009 Ossining Community Walk Day.

Motion carried: 7--0

Motion made to amend Resolution C-10 to read "60-Day" Extension.

Robert L. Wolf moved and Bill Kress seconded the motion to amend Resolution C-10 to read: “60-Day” Extension.

Motion carried: 7--0

Robert L. Wolf moved and Cindy Winter seconded the motion to move Resolution C-10 as amended.

C-10 Resolution Regarding Sixty-Day Extension of GO-TV Municipal Agreement as Amended

RESOLVED: That the Board of Education hereby endorses a sixty-day extension of the GO-TV Inter-Municipal Agreement beginning April 1, 2008 and ending May 31, 2008.

BE IT FURTHER RESOLVED: That the President of the Board of Education is hereby empowered and directed to execute this Agreement Extension.

*Motion carried: 6--1
Irwin J. Kavy voted nay.*

C-10 Claims Audited and Paid – For Information Only

Section D - Personnel Matters

Bill Kress moved and Amanda Curley seconded the motion to move Resolutions D-1 through D-8.

D-1 Resolution Regarding an Administrative Staff Resignation

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Administrative Staff member so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Kathryn Mathews	OHS	Director of Cultural Arts	7/1/05	6/30/08	Probationary	Resigning from full-time position

D-2 Resolution Regarding Professional Staff Resignations

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the Professional Staff resignations so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Kathleen Hallinan	OHS	Special Education	9/1/92	6/30/08	Tenured	Retirement
Simone Loeffel	Brookside	Library Media Specialist	9/1/00	8/31/08	Tenured	Resignation
Yvonne Denmark	Park	K-6	9/1/89	6/30/08	Tenured	Resignation

D-3 Resolution Regarding an Administrative Staff Appointment

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment so noted.

<i>Name</i>	<i>Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>
Kathryn Mathews	Director of Cultural Arts	Perm. SDA, Music	N/A	118,750	Part-time (11 months)	80%	7/1/08	6/30/09	OHS	General

D-4 Resolution Regarding Professional Staff Appointments

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

<i>Name</i>	<i>Title or Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>
Linda Whitney	K-6	Perm. N-6	MA+45	I-15	9,133	Temporary	1 period/ 5 days/wk.	2/25/08	6/26/08	AMD	General
Robyn Letizia	N/A	Initial Childhood Educ. Gr. 1-6, Students with Disabilities Gr. 1-6	BA	A-1	48,348	Regular Sub	100%	3/27/08	6/30/08	Claremont	General
Daniel Smith	N/A	Initial Physical Education	MA	D-1	55,970	Regular Sub	100%	3/27/08	6/30/08	AMD	General

D-5 Resolution Regarding a Support Staff Appointment

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment so noted.

<i>Name</i>	<i>Cert. Status</i>	<i>Job Title</i>	<i>Building</i>	<i>Step</i>	<i>Salary</i>	<i>% Time</i>	<i>Fund Source</i>	<i>Effect. Date</i>	<i>Expir. Date</i>
Sasha Thomas	N/A	Teacher Aide	OHS	1	17,269	89%	General	Probationary appointment effective 3/27/08 to become permanent 3/27/09, unless otherwise terminated	3/27/09

D-6 Resolution Regarding Per Diem Substitute Teacher Removals

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Per Diem substitute teacher removals so noted.

<i>Cert.</i>	<i>Name</i>	<i>Note</i>
NC	Shapiro, Eric	AMD & OHS Social Studeis & English
NC	Sheppard, Pamela	Pre-K - Gr. 8

D-7 Resolution Regarding Per Diem Substitute Teacher Appointments

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Per Diem substitute teacher appointments so noted.

<i>Cert.</i>	<i>Name</i>	<i>Note</i>
C	Johnson, Astrid	Pre-K - Grade 5
C	Malavar, Syndy	Speech and Language
C	Maloney, Melanie	PreK - Grade 6
NC	Ford, Jessica	OHS Student Teacher

D-8 Resolution Regarding School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as

school volunteers for the 2007-2008 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Mary Beth Stosser	Park School Parent	PTA - miscellaneous
Lauren Valentino	Park School Parent	Photography
Leslie Marx	Park School Parent	PTA - miscellaneous
Lynnette Usher	Park School Parent	Computer Lab
David Baer	Park School Parent	Computer Lab
Michael Venuti	Park School Parent	Computer Lab
Diane King	Park School Parent	Computer Lab
Kaethe Zellner	Park School Parent	Computer Lab
Heidi Weintraub	Park School Parent	Computer Lab
Cliff Charles	Park School Parent	Computer Lab
Ellen Kane	Park School Parent	PTA – Book Fair
Rosemary Caronia	Park School Parent	Open Gates
Terri Potillo	Park School Parent	PTA – Book Fair
Melissa Miller	Park School Parent	PTA – Book Fair
Susan Montgomery	Park School Parent	Book Fair, DEC PTA Officer
Elizabeth Hoffman	Park School Parent	PTA - miscellaneous
Deborah Lenaghan	Park School Parent	PTA – miscellaneous
Erik Block	Non-Parent – OHS	Girls Varsity Lacrosse
Michael Wisniewski	Non-Parent – OHS	Coach Boys JV and Varsity Lacrosse

Motion carried: 7--0

VII. Audience Recognition

None

VIII. Board Committee/Liaison Reports and Board Dialogue

- Ossining MATTERS Gala was a huge success
- Greater Ossining Chamber of Commerce next meeting, March 31, 2008, guest speaker: Dr. Phyllis Glassman
- Safe Routes to School Grant
- May 16 and 17 “Walk Day” – tie-in with Rotary Duck Race
- Story Walks
- Intermunicipal support
- Property Tax Commission: report on unfunded mandates reform
- Shared Services forum April 10 – Sandy Galef hosting
- AMD PTA Meeting: March 25, 2008
- “Annie”, March 27, AMD, 6:30 p.m.
- NSBA Convention – Ossining is presenting
- Journal News Article regarding District evaluation/lists
 - Acknowledgement of hard work of faculty and staff
- Audit Committee Meeting
- Policy Committee
- Development of Budget: Amount of work involved to prepare; lack of community input. More community involvement is needed
- PBIS Dinner at OHS, May 27
- Executive Session in May
- Conference April 11, 2008: “Changing Suburbs Institute”
- Power of Pre-School, April 1, Roosevelt School
- Job Fair, April 5, 2-4 p.m., Ossining Recreation Center

IX. Adjournment

At 11:01 p.m. Irwin J. Kavy moved and Bill Kress seconded the motion to adjourn the

March 26, 2008 Regular Meeting of the Board of Education.

Motion carried: 7—0

Kathleen M. Beirne
District Clerk