

**BOARD OF EDUCATION**  
**OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Regular Meeting/Executive Session**  
**Roosevelt Education Center**

**23 January 2008**  
**Regular Meeting: 7:30 p.m.**  
**Executive Session: Following Regular Meeting**

**MINUTES**

**Present:** Ms. Alice Joselow, *President*; Mr. Robert L. Wolf, *Vice President*; Ms. Amanda Curley, Mr. Irwin J. Kavy, Mr. Bill Kress, Ms. Dana Levenberg, Ms. Cindy Winter

**Others**

**Present:** Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Ms. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*; Ms. Linda Carpenter, *Executive Director for Finance and Operations*

**I. Call to Order**

President Alice Joselow called the 23 January 2008 Regular Meeting of the Board of Education to order at 7:47 p.m.

**II. Pledge of Allegiance**

President Alice Joselow led all those present in the Pledge of Allegiance.

**III. Comments from Student Representative to the Board**

Student Representative Michelle Dyer was not able to attend the meeting but had e-mailed her comments to the District Clerk. Ossining High School Principal Joshua Mandel read Ms. Dyer's comments to the Board. They were as follows:

The OHS Science Research Program congratulates six students named INTEL Semifinalists, the highest number in Westchester. Their work can be viewed May 1, 2008 at 7:00 p.m. at the annual symposium in the OHS gym. The National Honor Society completed another successful Midnight Run on January 12<sup>th</sup>. Another is scheduled for March 8 and donations can be dropped off at OHS. The Junior Class semi-formal is scheduled for March 7, 2008 at Crystal Bay. The Annual Spring Musical production "Godspell" has begun. Auditions start in early February. The first semester ends for OHS this Friday; Sophomore Parent Night is February 14<sup>th</sup>.

**IV. Comments from Ossining MATTERS**

Representative Mr. George Moriarty commented on the March 9, 2008 Broadway Gala. A reception precedes the Gala at 4:00 p.m. in the Ossining Public Library catered by the Wobble Café and others. The concert itself will be held in the OHS auditorium beginning at 7:30 p.m. An online silent auction will be held one week before. Flyers will be going out in a District mailing. Spring funding forms must be submitted by March 14.

At this time item D-6 was moved up in the agenda.

Robert L. Wolf moved and Dana Levenberg seconded the motion to move Resolution D-6.

**D-6 Resolution Regarding a Confidential Appointment**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment so noted.

<i>Name</i>	<i>Appointment Type/Date</i>	<i>Job Title</i>	<i>Building</i>	<i>Salary</i>	<i>% Time</i>	<i>Fund Source</i>
Peter DeCaro	Provisional	Director for Security	Central Office	85,000	100%	General

***Motion carried: 7--0***

Board President Alice Joselow also recognized the appointment of Major General Robert L. Wolf as Commander of the New York Naval Militia; Superintendent of Schools Dr. Phyllis Glassman as a member of the Board of Regents Steering Committee for the Revision of the State Learning Standards and Assessments; and congratulated the six Ossining seniors, Micah Joselow, Caitlyn Lia, Yingna Liu, Andrei Popescu, Asha Smith, and Lauren Southwick, who were named Semifinalists in the Intel Corporation’s prestigious Science Talent Search 2008 competition.

**V. Work Session**

- ***Diversity Project at OHS with NYU: Report and Recommendations***

Superintendent of Schools Dr. Phyllis Glassman and Ossining High School Principal Mr. Joshua Mandel provided an overview of the Diversity Project and report “Charting The Course of Excellence For All: The Ossining High School Diversity Project.” A team from New York University including Dr. Edward Fergus, Mr. Nicholas Handville, Mr. Yader Lanuza, and Mr. Ben Meade reported on the data and responded to questions.

The presentation was followed by Board of Education comments.

The following audience members were recognized:

- Francine Vernon, Cedar Lane
- Charles Cooks, Noel Drive
- Bobby Williams, Spring Street
- Ginny Loughlin, Ryder Road
- Philip Ishmael, Fuller Road
- Myrna Forney, Croton Dam Road

**VI. Audience Recognition – Agenda Items Only**

None

At 10:38 p.m. a five minute recess was called. The meeting resumed at 10:50 p.m.

**VII. Regular Meeting**

**Section A – Business of the Board**

Robert L. Wolf moved and Dana Levenberg seconded the motion to move Resolutions A-1, A-2, A-4 through A-7.

**A-1 Motion to Accept the Minutes of the Regular Meeting of 11 December 2007**

I move that the Board of Education approve the minutes of the Regular Meeting of 11 December 2007.

**A-2 Motion to Accept the Minutes of the Executive Session of 2 January 2008**

I move that the Board of Education approve the minutes of the Executive Session of 2 January 2008.

**A-4 Motion to Accept the Minutes of the Executive Session of 15 January 2008**

I move that the Board of Education approve the minutes of the Executive Session of 15 January 2008.

**A-5 Motion to Adopt the Proposed 2008-2009 Ossining Union Free School District Calendar**

I move that upon the recommendation of the Superintendent of Schools the Board of Education hereby adopt the proposed calendar for the 2008-2009 school year.

**A-6 Resolution Appointing Additional Consultant for the 2007-2008 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2007-2008 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Maximus, Inc.	Fixed Asset Inventory Management	Re-Inventory of Fixed Assets	Total amount not to exceed \$15,000
Mendez, Yajaira	Speech Pathologist	First Steps received a grant from the Frog Rock Foundation to create Language Services for our students.	\$100 per hour, two days per week
Neuman, Dr. Susan	Keynote speaker	Roosevelt School is holding the "Power of Preschool" Conference for regional early childhood programs. Dr. Neuman is the former Assistant Secretary of Education for the nation. She has conducted extensive research in early childhood education, authored many books and articles.	Total amount not to exceed \$8000 for fee and expenses.

**A-7 Motion to Adopt Revised Policy Regulation File #6850-R -- Cellular Telephone Regulation**

I move that the Board of Education adopt the revised Policy Regulation so noted.

***Motion carried: 7--0***

Robert L. Wolf moved and Bill Kress seconded the motion to move Resolution A-3.

**A-3 Motion to Accept the Minutes of the Special Meeting of 9 January 2008**

I move that the Board of Education approve the minutes of the Special Meeting of 9 January 2008.

***Motion carried: 6--0  
Amanda Curley abstained.***

Irwin J. Kavy moved and Robert L. Wolf seconded the motion to move Resolution A-8.

**A-8 Motion to Acknowledge the Diversity Project as a Commitment to Student Achievement and Eradication of the Achievement Gap and to Acknowledge Receipt of the Report from Dr. Pedro A. Noguera and the New York University Research Team with Acknowledgement to Benefactor Mr. David Swope**

Upon the recommendation of the Superintendent of Schools, I move that the Board of Education acknowledge the research project known as the Diversity Project as a commitment to student achievement and eradication of the achievement gap and to acknowledge the receipt of the report entitled "Charting the Course of Excellence For All: The Ossining High School Diversity Project" authorized by Dr. Pedro A. Noguera and the New York University Metropolitan Center for Urban Education Research Team with acknowledgement to the benefactor Mr. David Swope.

*Motion carried: 7--0*

**Section B – Curriculum and Instruction**

Robert L. Wolf moved and Amanda Curley seconded the motion to move Resolution B-1.

**B-1 Motion to Accept the Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on December 6, 10, 11, 14, 17, 18, 19, 20 and January 2, 3, 4, 7, 8, 10, 11, and 15, and direct the administration to arrange for the appropriate placement as set forth.

*Motion carried: 7--0*

**Section C – Business Matters**

Robert L. Wolf moved and Amanda Curley seconded the motion to move Resolutions C-1 through C-4, C-6 through C-9

**C-1 Motion to Approve Treasurer's Report for the Month of October 2007**

I move that the Treasurer's Report for the month of October 2007 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Report for the Month of October 2007**

I move that the Board of Education approve the Budget Report of October 2007 as presented.

**C-3 Resolution Regarding Acceptance of Gifts – \$85 from Verizon**

**RESOLVED:** that the Board of Education hereby acknowledges Verizon for their gifts totaling \$85, and upon recommendation by the Superintendent of Schools, hereby increases the 2007-08 General Fund budget as listed below in this amount. The offsetting revenue code shall be A-2705-000, "Gifts and Donations."

**BE IT FURTHER RESOLVED:** that the total amount of \$85 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-2110-500-12-0000	AMD Instructional Supplies	\$60
A-2110-500-14-0000	Claremont Instructional Supplies	\$25

**C-4 Resolution Regarding Acceptance of Gift - \$133 for Claremont**

**RESOLVED:** that the Board of Education hereby acknowledges the General Mills Box Tops for Education Program for their donation of \$133, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2770-000, "Gifts and Donations."

**BE IT FURTHER RESOLVED:** that the total amount of \$133 be appropriated to the following budget code:

Budget Code	Description	Amount
A-2110-500-14-0000	Claremont – Supplies	\$133

**C-6 Resolution Regarding Acceptance of Gift - \$30,000 from the Elias Foundation**

**RESOLVED:** that the Board of Education hereby acknowledges with gratitude the gift of \$30,000 given by the Elias Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the Special Aid budget by this amount. The offsetting revenue shall be F-PLP5-2770-0000, Revenue from Local Sources.

**C-7 Resolution Regarding Acceptance of Bid – Drivers’ Education Road Instruction Services**

**RESOLVED:** that the Board of Education hereby awards the bid to the lowest responsible bidder for Drivers’ Education Instruction Services to All Northern Westchester Driving, Inc. as recommended by the Purchasing Agent for the 2007–2008 school year.

**C-8 Resolution Regarding Increase in Budget – Lost Textbooks**

**RESOLVED:** that the Board of Education hereby increases the 2007-2008 General Fund budget in the amount of \$1,236 to reflect money collected for lost textbooks. The offsetting revenue shall be A-1330-000, “Textbook Charges from Individuals.”

**BE IT FURTHER RESOLVED:** that the total amount of \$1,236 be appropriated to the following budget codes:

CODE	DESCRIPTION	AMOUNT
A-2110-480-11-0000	OHS – Textbooks	\$602
A-2110-480-14-0000	Claremont – Textbooks	518
A-2110-480-12-0000	AMD – Textbooks	36
A-2110-480-12-5018	AMD – Textbooks – Language	80
	Total	\$1,236

**C-9 Resolution Regarding Interfund Transfers Within 2007-08 Budget**

**RESOLVED:** that the Board of Education authorizes the Superintendent of Schools to execute interfund transfers within the 2007-08 budget as specified below.

From Code: A-1680-405-00-0000 Data Processing Consultants  
 To Code: A-1680-490-00-0000 Program Improvements  
 Amount: \$161,031

Explanation: This request for transfer of funds reflects the transition from providing support for our existing Student Information System (SASI) from a consultant to services through BOCES for the conversion, training and implementation of the new Student Information System (Infinite Campus).

From Code: A-1680-160-00-0000 Data Processing Salary  
 To Code: A-2630-150-00-0000 CAI - Coordinator  
 Amount: \$5,736

Explanation: This allocates funds for staff member transferred to position as Computer Coordinator; budgeted salary was less than actual.

From Code: A-2110-130-12-0000 Teacher Salaries AMD  
 To Code: A-2022-150-00-0000 Supervision P/E Staff Salary  
 Amount: \$5,625

Explanation: Allocates funds for lane move not anticipated.

From Code: A-2110-130-12-0000 Teacher Salaries AMD  
 To Code: A-2110-120-13-0000 Teacher Salaries Brookside  
 Amount: \$22,202

Explanation: Allocates funds for lane moves not anticipated.

From Code: A-2110-130-12-0000 Teacher Salaries AMD  
 To Code: A-2110-120-14-0000 Teacher Salaries Claremont  
 Amount: \$9,283  
 Explanation: Allocates funds for lane moves not anticipated and retirement payout.

**Motion carried: 7--0**

Irwin J. Kavy moved and Bill Kress seconded the motion to move Resolution C-5.

**C-5 Resolution Regarding Acceptance of Gift – \$100,000 from the Rebecca and Arthur Samberg Foundation**

**RESOLVED:** That the Board of Education hereby acknowledges with thanks a most generous gift in the amount of \$100,000 from Rebecca and Arthur Samberg for use with the First Steps program, and upon recommendation by the Superintendent of Schools, hereby increases the First Steps budget in this amount. These funds will be accounted for in the Special Aid Fund. The offsetting revenue shall be FST3-2770-000, “Revenue from Local Sources.”

**Motion carried: 7--0**

**C-10 Claims Audited and Paid – For Information Only**

**Section D - Personnel Matters**

Robert L. Wolf moved and Bill Kress seconded the motion to move Resolutions D-1, D-3 through D-5, D-7 through D-12.

**D-1 Resolution Regarding a Professional Staff Resignation**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the Professional Staff resignation so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Ryoko Naito	AMD	Music	11/01/06	2/8/08	Music	Resignation

**D-3 Resolution Regarding a Civil Service Staff Resignation**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the Civil Service staff resignation so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Eff. Date of Resign./Term.</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Jose Cordero	Maintenance & Storage	Bus Driver - Maintenance Laborer	3/14/05	2/7/08	Probationary	Resignation

**D-4 Resolution Regarding a Support Staff Resignation**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignation so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Eff. Date of Term.</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Eliana DeGennaro	Roosevelt	Teaching Assistant	9/5/06	1/1/08 (Revised)	Level 1 Certification	Resignation

**D-5 Resolution Regarding a Professional Staff Appointment**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment so noted.

<i>Name</i>	<i>Title or Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>
Anthony DeGeorge	Science 7-12	Earth Science 7-12 Internship Certification	BA	1	49,462	Probationary	100%	1/24/08	1/24/11	AMD	General

**D-7 Resolution Regarding a Support Staff Appointment**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment so noted.

<i>Name</i>	<i>Cert. Status</i>	<i>Job Title</i>	<i>Building</i>	<i>Step</i>	<i>Salary</i>	<i>% Time</i>	<i>Fund Source</i>	<i>Effect. Date</i>	<i>Expir. Date</i>
Carol Fedro	Pending Level 1	Teaching Assistant	AMD	1	18,527	100%	General	1/28/08	6/30/08

**D-8 Resolution Regarding an Administrative Staff Appointment – Summer School**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment-Summer School so noted.

<i>Name</i>	<i>Tenure Area</i>	<i>Certif. Status</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>
Elizabeth Wallinger	Principal, AMD Summer ELA/Math Extended Year Support Program	Permanent SAS	6,825	Annual	100%	7/14/08	8/8/08	OHS	General

**D-9 Resolution Regarding a Supplemental Contract**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the supplementary contract for the person so noted.

<i>Name</i>	<i>Activity</i>	<i>Compensation</i>
Mary Trotter	Costumer, Winter Drama	\$900

**D-10 Resolution Regarding Per Diem Substitute Teacher Removals**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem substitute teachers so noted.

<i>Cert.</i>	<i>Name</i>
C	Ascher, Robert
NC	Hallinan, Nicole
NC	Heinl, Kristin
NC	Lloyd, Donald C.
NC	Walker, Julia
RN	Doyle, Donna

**D-11 Resolution Regarding Per Diem Substitute Teacher Appointments**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Per Diem substitute teacher appointments so noted.

<i>Cert</i>	<i>Name</i>	<i>Note</i>
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C	Barletta, Lori	Pre-K - Grade 12
C	Shapiro, David	OHS & AMD SS. English, Library
NC	Bektas, Tunde	Pre-K - Gr. 12 - Art & All Subjects
NC	Copeland, Marissa	Pre-K - Gr. 3 Available College Breaks
NC	Dealy, Katlyn	TA Sub - Available College Breaks
NC	Gallagher III, William	K-Gr. 5 Available College Breaks
NC	Lawrence, Karon	Clerical Substitute
NC	Shapiro, Eric	AMD & OHS Social Studeis & English

**D-12 Resolution Regarding a School Volunteer**

I move that the person so noted be appointed by the Board of Education as a school volunteer for the 2007-2008 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Anne Kyle	Per Diem Sub	Gymnastics Assistant - OHS

*Motion carried: 7--0*

Amanda Curley moved and Robert L. Wolf seconded the motion to move Resolution D-2.

**D-2 Resolution Regarding Confidential Staff Resignations for the Purpose of Retirement**

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept the resignations, with regret, of the Confidential staff members so noted.

<u>Name</u>	<u>Building</u>	<u>Category or Tenure Area</u>	<u>Current Hire Date</u>	<u>Eff. Date of Term.</u>	<u>Current Appt. Status</u>	<u>Reason</u>
Kathleen Beirne	Central Office	Junior Administrative Assistant	9/25/2000	10/1/08	Permanent	Retirement
Kathleen Beirne	Central Office	District Clerk	9/25/2000	10/1/08	Annual	Retirement
Edward Braddick	Central Office	Director of School Facilities, Operations & Maintenance	7/8/75	12/31/08	Permanent	Retirement

*Motion carried (with regret): 7--0*

**VIII. Audience Recognition**

None

**IX. Board Committee/Liaison Reports and Board Dialogue**

- February 14, 2008 Senior Citizens Valentine Breakfast
- Thank you to Martin McDonald for organizing the Project Earthquake Dinner

**X. Motion Made to Enter into Executive Session**

At 11:04 p.m. Bill Kress moved and Dana Levenberg seconded the motion to enter into Executive Session to discuss the employment history of a certain individual or individuals.

*Motion carried: 7--0*

**XI. Motion to Reconvene the Special Meeting**

At 12:50 a.m. Irwin J. Kavy moved and Robert L. Wolf seconded the motion to reconvene the Regular Meeting of 23 January 2008.

*Motion carried: 7--0*

**XII. Adjournment**

At 12:50 a.m. Irwin J. Kavy moved and Bill Kress seconded the motion to adjourn the 23 January 2008 Regular Meeting of the Ossining Union Free School District Board of Education.

*Motion carried: 7--0*

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Kathleen M. Beirne  
District Clerk