

**BOARD OF EDUCATION  
OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Regular Meeting/Executive Session  
Roosevelt Education Center**

**11 December 2007  
Regular Meeting: 7:30 p.m.**

**DRAFT MINUTES**

**Present:** Ms. Alice Joselow, *President*; Mr. Robert L. Wolf, *Vice President*; Ms. Amanda Curley, Mr. Irwin J. Kavy, Mr. Bill Kress, Ms. Dana Levenberg, Ms. Cindy Winter

**Others**

**Present:** Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Ms. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*; Ms. Linda Carpenter, *Executive Director for Finance and Operations*

**I. Call to Order**

President Alice Joselow called the 11 December 2007 Regular Meeting of the Board of Education to order at 7:33 p.m.

**II. Pledge of Allegiance**

President Alice Joselow led all those present in the Pledge of Allegiance.

**III. Comments from a District Recognized Parent Group Representative**

None

**IV. Special Presentation**

• ***Recognition of Nationally Certified Teachers***

Four of our teachers, Matthew Clayton, Stephanie Esposito, Tanya Lesser, and Marcie Variano, have recently received their National Board Certification. The Board formally recognized these four teachers with Proclamations. Deputy Superintendent Raymond Sanchez read the Proclamations and shared a few words regarding the National Board Certification and these four teachers.

Irwin J. Kavy moved and Robert L. Wolf seconded the motion that Item #A-6 be moved up in the agenda.

***Motion carried: 7--0***

Irwin J. Kavy moved and Dana Levenberg seconded the motion to move Resolution A-6.

**A-6 Recognition of Teachers Receiving National Certification**

**WHEREAS**, the Board of Education believes that the success of our programs in the school district arises as a result of dedication and on going staff development. The District feels that continued

professional development is necessary for teachers to remain current with their profession and to meet the learning needs of their students.

**WHEREAS**, the Board recognizes and promotes the National Certification Process as an important element which provides a comprehensive system to ensure teacher quality. It is understood that achieving successful certification is a rigorous two part assessment process which spans several months.

**WHEREAS**, Tanya Lesser/Matthew Clayton/Marcie Variano/Stephanie Esposito has embraced the opportunity to examine her/his practice against the profession's highest standard.

**WHEREAS**, becoming Nationally Board Certified attests to the fact that she/he has been judged by her/his peers as one who is accomplished in her/his field. This is one of the highest symbols of professional teaching excellence.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Ossining Union Free School District publicly recognizes Tanya Lesser/Matthew Clayton/Marcie Variano/Stephanie Esposito for her/his completion of the National Board Certification Process and congratulates her/him on her/his recent accomplishment.

**BE IT FURTHER RESOLVED**, that such recognition be included in the official minutes of the Board of Education; and shared with Tanya Lesser/Matthew Clayton/Marcie Variano/Stephanie Esposito.

**BE IT FURTHER RESOLVED**, that such Proclamation be presented to Tanya Lesser/Matthew Clayton/Marcie Variano/Stephanie Esposito with best wishes from the Ossining Board of Education.

*Motion carried: 7--0*

## **V. Comments from Student Representative to the Board**

Student Representative to the Board, Michelle Dyer, commented on the following: the Interact Club Auction had approximately 150 people in attendance; OHS Wrestling team donation box for Toy for Tots in each school building; 6 Varsity Fall Sports teams received Scholar/Athlete Award; Midnight Run.

## **VI. Work Session**

- ***World Language Program: Action Plan Report and Recommendations (Goal 2.2.2)***

The World Language Report was presented to the Board on 8 May 2007 at which time specific recommendations were outlined. Ossining High School Assistant Principal, Mr. Chris Olson, presented an updated World Language Report and Timeline to the Board.

This presentation was followed by Board questions and comments.

The following audience members were recognized:

Josh Mandel  
Andra Meyerson

- ***OHS Course Proposals for 2008-2009***

Ossining High School Principal Mr. Joshua Mandel and members of the high school administration provided a brief presentation related to course offerings proposed for the forthcoming school year.

This presentation was followed by Board questions and comments. The following audience members were recognized:

Molly Byrne, OHS Student  
Frank Puzziferri, OHS Student  
Barry Jaffes, OHS Teacher

The Board reached unanimous consensus to support these new courses for the 2008-2009 school year.

• ***Facilities Improvement Planning Follow-up: Classroom Capacity Planning***

The Board of Education began to address the following question at our last meeting of November 28, 2007: In determining classroom capacity relative to student enrollment, should the Board of Education base “capacity” upon the Class Size Policy, upon the class size goal, or upon the class size guidelines?

Following Board of Education discussion, the Board reached consensus that the Facilities Consultants will use both Policy and Goal class size numbers in their report to the Board.

The following audience member was recognized:  
Theresa Iannarelli, Willow Drive, Briarcliff

**VII. Audience Recognition – Agenda Items Only**  
None

**VIII. Regular Meeting**

**Section A -- Business of the Board**

Bill Kress moved and Dana Levenberg seconded the motion to move Resolution A-1.

**A-1 Motion to Accept the Minutes of the Regular Meeting of 28 November 2007**

I move that the Board of Education approve the minutes of the Regular Meeting of 28 November 2007.

***Motion carried: 6—0  
Robert Wolf abstained.***

Irwin J. Kavy moved and Robert L. Wolf seconded the motion to Table Resolution A-2.

**A-2 Health Insurance - Vesting for Retirement Purposes**

***Motion carried: 7--0***

Irwin J. Kavy moved and Robert L. Wolf seconded the motion to Table Resolution A-3.

**A-3 Occupational Therapists and Physical Therapists in CSEA Contract**

***Motion carried: 7--0***

Dana Levenberg moved and Amanda Curley seconded the motion to move Resolution A-4.

**A-4 Motion to Authorize Memorandum of Agreement with the Institute for Student Achievement (ISA)**

I move that the Board of Education authorize the Superintendent of Schools to execute the Memorandum of Agreement with the Institute for Student Achievement as presented.

*Motion carried: 7--0*

Robert L. Wolf moved and Amanda Curley seconded the motion to move Resolution A-5.

**A-5 Resolution Regarding Provision of Legal Defense for School District Employees**

**WHEREAS**, Anne Termini, has commenced an action in the United States District Court for the Southern District of New York against Robert J. Roelle, individually and as former Superintendent of Ossining Union Free School District; Raymond Sanchez, individually and as former Assistant Superintendent for Elementary Education and Human Resources; Zoila Tazi, individually and as Principal of Pre-K; and Board of Education of the Ossining Union Free School District and Ossining Union Free School District; and

**WHEREAS**, Defendants Robert J. Roelle, Raymond Sanchez, and Zoila Tazi have complied with the procedural prerequisites contained in Education Law, §3811 and have timely requested that the Ossining Union Free School District undertake defense and indemnification of their respective positions in the within litigation; and

**WHEREAS**, the Ossining Union Free School District has examined the Summons in Civil Action No. 07-CIV-10483 and has determined that the causes of action set forth against each of said defendants arise out of the exercise of powers and the performance of duties and responsibilities of such officers and employees under the Education Law.

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with the Education Law §3811 and Public Officers Law, §18, the provisions of which are hereby adopted supplementary to those contained in the Education Law, the Ossining Union Free School District hereby agrees to defend and indemnify defendants Robert J. Roelle, Raymond Sanchez, and Zoila Tazi in the within action to the maximum extent authorized by law; and

**BE IT FURTHER RESOLVED**, that the Ossining Union Free School District’s counsel be authorized and directed to take such further action as shall be necessary or appropriate to give effect to the foregoing.

*Motion carried: 7--0*

Amanda Curley moved and Dana Levenberg seconded the motion to move Resolution A-7.

**A-7 Resolution Appointing an Additional Consultant for the 2007-2008 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2007-2008 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Walmsley, Dr. Sean	English Language Arts Consultant	English Language Arts Support Services	Total amount not to exceed \$5400

*Motion carried: 7--0*

Robert L. Wolf moved and Irwin J. Kavy seconded the motion to move Resolution A-8.

**A-8 Resolution for Non Payment of Tuition**

**BE IT RESOLVED**, that the Board of Education hereby authorizes the school district attorney to initiate legal action on its behalf to recover non-resident tuition monies owed to it for the attendance of a student listed on Confidential Sheet “A” during the 2006-2007 school year.

*Motion carried: 7--0*

Irwin J. Kavy moved and Dana Levenberg seconded the motion to move Resolution A-9.

**A-9 Resolution for Non Payment of Tuition**

**BE IT RESOLVED**, that the Board of Education hereby authorizes the school district attorney to initiate legal action on its behalf to recover non-resident tuition monies owed to it for the attendance of a student listed on Confidential Sheet “B” during the 2006-2007 school year.

*Motion carried: 7--0*

Irwin Kavy moved and Bill Kress seconded the motion to Table Resolution A-10

**A-10 Resolution to Accept Consent Award**

*Motion carried: 7--0*

Irwin J. Kavy moved and Robert L. Wolf seconded the motion to move Resolution A-11.

**A-11 Board of Education Member Attendance at Professional Meetings and Conferences - Addition**

**RESOLVED**, that the Board of Education member on the following list should be authorized to attend the professional conference as noted; and

**BE IT FURTHER RESOLVED**, that such Board member shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

<i>Board Member</i>	<i>Date</i>	<i>Conference Name</i>	<i>Location</i>
Cindy Winter	01/10/08	NYSSBA “The School Budget – Everything You Wanted to Know But Were Afraid to Ask”	Hyatt Regency, Hauppauge, NY

*Motion carried: 6--0  
Cindy Winter abstained.*

**Section B – Curriculum and Instruction**

Dana Levenberg moved and Amanda Curley seconded the motion to move Resolution B-1.

**B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on November 7, 13, 14, 15, 16, 19, and 26 and direct the administration to arrange for the appropriate placement as set forth.

*Motion carried: 7--0*

**Section C - Business Matters**

Irwin J. Kavy moved and Bill Kress seconded the motion to move Resolutions C-1 through C-3.

**C-1 Motion to Approve Treasurer’s Report for the Month of September 2007**

I move that the Treasurer’s Report for the month of September 2007 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Report for the Month of September 2007**

I move that the Board of Education approve the Budget Report of September 2007 as presented.

**C-3 Resolution Regarding Acceptance of Gift – \$600 from IBM**

**RESOLVED:** that the Board of Education hereby acknowledges a gift from the IBM Corporation in the amount of \$600 with thanks, and upon recommendation of the Superintendent of Schools, hereby increases the 2007-08 General Fund budget as detailed below. The offsetting revenue will be A-2705-000, “Gifts and Donations.”

**BE IT FURTHER RESOLVED:** that the total amount of \$600 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-5543-401-12-0000	Transportation – AMD Field Trip	\$300
A-2110-500-12-0000	Inst. Supplies – AMD	\$300

*Motion carried: 7--0*

Robert L. Wolf moved and Amanda Curley seconded the motion to move Resolution C-4.

**C-4 Resolution Regarding Three-Month Extension of GO-TV Inter-Municipal Agreement**

**RESOLVED:** that the Board of Education hereby endorses a three-month extension of the GO-TV Inter-Municipal Agreement beginning January 1, 2008 and ending March 31, 2008.

**BE IT FURTHER RESOLVED:** that the President of the Board of Education is hereby empowered and directed to execute this Agreement Extension.

*Motion carried: 6--1  
Irwin J. Kavy voted Nay.*

**C-5 Claims Audited and Paid – For Information Only**

**Section D - Personnel Matters**

Robert L. Wolf moved and Amanda Curley seconded the motion to move Resolutions D-1 through D-8.

**D-1 Resolution Regarding a Civil Service Staff Appointment**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointment so noted.

<u>Name</u>	<u>Appointment Type/Date</u>	<u>Job Title</u>	<u>Building</u>	<u>Salary</u>	<u>% Time</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Fund Source</u>
Kristen Copeland	Probationary appointment effective 12/10/07 to become effective 12/10/08, unless otherwise terminated	Licensed Practical Nurse	District	20.10/hr.	100%	12/10/07	12/10/08	General

**D-2 Resolution Regarding Professional Staff Appointments – Before/After School Programs**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the professional staff appointments so noted.

<u>Name</u>	<u>Cert. Status</u>	<u>Step</u>	<u>Salary</u>	<u>Appt Type</u>	<u>Program Brookside</u>	<u>Building</u>	<u>Time</u>	<u>Effect. Date</u>	<u>Expir. Date</u>
Asuncion Diaz-Suero	Perm. N-6, Bilingual Extension	2	48.08/hr.	Annual	ESL Program	Brookside	1 hr./ 2 days/wk.	1/15/08	4/17/08

Kathleen McLoughlin	Perm. ESL	5	59.54/hr.	Annual	ESL Program	Brookside	1 hr./ 2 days/wk.	1/15/08	4/17/08
Jennifer Epstein	Perm. N-6	2	48.08/hr.	Annual	<u>Park</u> PALS	Park	2 hrs./ 1 day/wk.	11/17/07	5/10/08
Nadia Bryan	Perm. N-6	4	55.47/hr.	Annual	PALS	Park	2 hrs./ 1 day/wk.	11/27/07	5/10/08
Carmen Frega	Initial Bilingual	1-6, 2	48.08/hr.	Annual	PALS	Park	2 hrs./ 1 day/wk.	11/17/07	5/10/08
Ligia Guich	Pending School Social Worker Cert.	1	41.93/hr.	Annual	PALS	Park	2 hrs./ 1 day/wk.	11/17/07	5/10/08
Stephanie Leveille	Initial Special Educ., N-6	1	41.93/hr.	Annual	PALS	Park	2 hrs./ 1 day/wk.	11/17/07	5/10/08
Claudia Lavado	Initial ESL, Prov. N-6	2	48.08/hr.	Annual	PALS	Park	2 hrs./ 1 day/wk.	11/17/07	5/10/08

**D-3 Resolution Regarding a Support Staff Appointment – Before/After School Programs**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the support staff before/after school appointment for the person so noted.

<i>Name</i>	<i>Start Date</i>	<i>Expir. Date</i>	<i>Job Title</i>	<i>Cert. Status</i>	<i>Program</i>	<i>Building</i>	<i>Step</i>	<i>Hourly Rate</i>
William Bromback	1/15/08	4/17/08	Teaching Assistant	Continuing Cert.	ESL Program	Brookside	3	14.10/hr.

**D-4 Resolution Regarding Supplemental Contracts**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the supplementary contracts for the persons so noted.

<u>Name</u>	<u>Activity</u>	<u>Compensation</u>
<b>RESCIND:</b>		
Teresa Giorgio	School Store Advisor	\$1,558.00
<b>AWARD:</b>		
Patrick Wheeler	Modified Ice Hockey Coach	\$3,497.00

**D-5 Resolution Regarding Per Diem Substitute Teacher Removals**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem substitute teachers so noted.

<u>Cert.</u>	<u>Name</u>
C	Anzalone, Mary
C	Carruth, Enid
C	Ceretti, Anna
C	Chernick, Michael
C	Devanny, Jacqueline
C	Keeports, Brett
C	Kohn, Leslie
C	Magana, Karina
C	Malone, Brian
C	Mitchell, Dirck
C	Mullins, Michael
C	Conciatori, Lauren
NC	Crookston, Franklin
NC	Danko, Juliane
NC	Giuliani, Christine
NC	Wright, Delciane
NC	Young, Rory

NC     Zurita, Maritza  
 PN     Rotella, Michele  
 RN     Garcia, Patricia

**D-6 Resolution Regarding Per Diem Substitute Teacher Appointments**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the Per Diem substitute teacher appointments so noted.

<i>Cert.</i>	<i>Name</i>	<i>Notes</i>
NC	Crowe, Edward	Physical Education
NC	Cruz-Santiago, Natalia	Pre-K - Gr. 5
NC	Groark, Brian	Gr. K- Gr. 5
NC	Jablonski, Caroline	AMD Eng. 5-12 & Sp. Ed
NC	Riehman, Lisa	TA Sub - Avail. School Breaks

**D-7 Resolution Regarding Appointment of School Volunteers**

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers fore the 2007-2008 school year.

<b>Name</b>	<b>Volunteer Title</b>	<b>Type</b>
Shannon Minter	Parent – OHS	Coach – Girl’s Basketball
Michael Mery	Teacher – Claremont	Coach – Girl’s Basketball
Gregg Kane	Parent – OHS	Coach – Ice Hockey
Stephon Thomas	Parent - Park	Coach – Boys Basketball

**D-8 Resolution Regarding a Confidential Staff Request for Leave of Absence**

I move that upon the recommendation of the Superintendent of Schools the Board of Education approve the maternity leave for the Confidential staff employee so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Leave Start</i>	<i>Leave End</i>	<i>Reason</i>
Maja Tarateta	OHS	Public Relations Assistant	11/13/07	2/19/08	Maternity Leave

*Motion carried: 7--0*

**D-9 Resolution Regarding Professional Staff Requests for Leave of Absence (For Information Only)**

**IX. Audience Recognition**

None

**X. Board Committee/Liaison Reports and Board Dialogue**

The Board commented on the following items:

- Ossining MATTERS Newsletter
- Ossining MATTERS Auction tentative date of March 9, 2008
- Northern Westchester BOCES Board Meeting minutes. District Clerk to distribute.
- Park School Obstacle Course-Physical Education Program
- NSBA March 2008 Conference: Bill Kress will attend.
- ConnectEd Opt in Menu for Board members. District Clerk to set up.
- Ossining Comprehensive Plan Committee: School Safety and Security
- Intermunicipal Meeting
- School Board member visit to Claremont
- GO-TV Meeting with Village and Town

- Verizon cable coming to Ossining
- Safe Routes to School (Board Consensus to look into)
- Safety and Security Issues
- Ossining Alliance of Black Educators
- OPAC Newsletter
- School Budget
- Internal and External Audit Workshop
- OHS Ossining Pride Counts, PBIS
- National Honor Society
- “What’s Your Passion”
- NYSSBA Committee on Assessments Meeting Agenda from Superintendent

**XI. Motion Made to Enter into Executive Session**

At 10:12 p.m. Bill Kress moved and Robert L. Wolf seconded the motion to move into Executive Session for the purpose of discussing litigation.

*Motion carried: 7--0*

*No formal action was taken.*

**XII. Motion to Go Out of Executive Session**

At 11:12 p.m. Robert L. Wolf moved and Dana Levenberg seconded the motion to go out of Executive Session.

**XIII. Motion to Reconvene the Regular Meeting**

Robert Wolf moved and Dana Levenberg seconded the motion to reconvene the Regular Meeting of 11 December 2007.

*Motion carried: 7--0*

Robert L. Wolf moved and Bill Kress seconded the motion to move Resolution A-10.

**A-10 Resolution to Accept Consent Award**

**BE IT RESOLVED**, that the Board of Education of the Ossining Union Free School District hereby accepts the conditions of the Consent Award provided by Arbitrator Bonnie Siber-Weinstock.

*Motion carried: 6—1*

*Irwin J. Kavy voted nay.*

**XIV. Adjournment**

At 11:13 p.m. Bill Kress moved and Robert L. Wolf seconded the motion to adjourn the 11 December 2007 Regular Meeting of the Ossining UFSD Board of Education.

*Motion carried: 7—0*

---

Kathleen M. Beirne  
District Clerk