

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
*Ossining, NY***

**Regular Meeting
Roosevelt Education Center**

**11 June 2008
Regular Meeting: 7:30 p.m.**

AGENDA

I. Call to Order – President

II. Pledge of Allegiance

III. Comments from Student Representative to the Board

IV. Comments from Proyecto ALCANCE

V. Audience Recognition – *Agenda Items Only*

VI. Special Acknowledgments

- *Retirees*
 - *Civil Service and Support Staff*
- *Special Presentation*
- *NYSIR Road Safety Merit Award*
- *Professional Staff Tenure Recipients*

VII. Work Session

- *Professional Growth Plan*
- *English Language Arts Literacy Initiative: Report and Recommendations (Goal 2.2.1)*

<p><i>Audience Recognition – Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>

VIII. Regular Meeting

Section A -- Business of the Board

A-1 Motion to Accept the Minutes of the Regular Meeting of 29 April 2008

I move that the Board of Education approve the Minutes of the Regular Meeting of 29 April 2008.

A-2 Resolution Recognizing a Civil Service Retiree

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept this resolution recognizing Margaret Minelli, an Ossining Union Free School District Civil Service Employee who will be retiring in 2008.

A-3 Resolution Recognizing Ossining Support Staff Retirees

I move that upon the recommendation of the Superintendent of Schools the Board of Education accept this resolution recognizing Arlene Hanson and Farida Ibrahim, Ossining Union Free School District

Support Staff who will be retiring in 2008.

A-4 Resolution Regarding Mr. Lorret Fowb

I move that the Board of Education properly thank Mr. Lorret Fowb for his volunteer services by awarding Mr. Fowb a Certificate of Appreciation.

A-5 Motion to Accept Human Resources and Payroll Internal Audit Report

RESOLVED: that the Board of Education approves the Human Resources and Payroll Internal Audit Report as presented.

A-6 Resolution Authorizing Board of Education Use of Computer Equipment

WHEREAS, the District has made available District owned computers and copiers for home use by Board of Education Trustees; and

WHEREAS, Trustee Charles Cooks has accepted the District offer to have use of a District computer; and

WHEREAS, the computer equipment provided to Board members remains the property of the District to be returned to the District upon the respective expiration of Board members' terms of office; and

WHEREAS, it is understood that the home use of District computers by Board members is strictly for School District business to enhance communication regarding District matters between the District and the Board members;

NOW THEREFORE, BE IT RESOLVED, that Trustee Charles Cooks shall be authorized to use District computer equipment in accordance with the terms of this resolution.

A-7 Motion to Establish a Facilities Advisory Committee

I move that the Board of Education establish a Facilities Advisory Committee in accordance with the structure outlined within the attached documents.

A-8 Agreement Authorization

RESOLVED, that the Board of Education authorizes the Superintendent of Schools to execute the Agreement between the Ossining School District and the Ossining Support Staff Association so noted.

A-9 Side Letter of Agreement

RESOLVED, that the Board of Education of the Ossining School District authorize the Superintendent of Schools to execute the Side Letter of Agreement so noted.

A-10 Resolution Regarding Extension of Probationary Period

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools Mr. Raymond Sanchez be granted an extension of the probationary period as Deputy Superintendent from 30 June 2008 until 30 June 2009 as per Mr. Sanchez's request by letter dated 28 May 2008.

A-11 Resolution Regarding Revision in Compensation

BE IT RESOLVED, that Resolution D-15 of the 27 February 2008 Regular Meeting of the Board of Education of the Ossining Union Free School District entitled "Resolution Regarding Central Office Administrators' Compensation for the 2008-2009 School Year" for Mr. Raymond Sanchez, Deputy Superintendent, is rescinded, in part, to delete the Performance Merit Award in the amount of \$3,000.

A-12 Motion to Adopt Revised Policy #8410 "Student Transportation" as a *Second Reading*

I move that the Board of Education adopt revised Policy #8410 "Student Transportation" as a *Second Reading*.

A-13 Motion to Adopt Policy Manual Section 3000 Reviewed and Revised Policies, Regulations, and Exhibits as *First Readings*

I move that the Board of Education adopt Policy Manual Section 3000 reviewed and revised Policies, Regulations, and Exhibits as *First Readings*.

A-14 Motion to Adopt New Policy #1902 "Contract for Excellence, Parent

Involvement,” and Revised Policy #5405 “Wellness Policy” as *First Readings*; and Revised Regulations #0330-R and 1741-R

I move that the Board of Education adopt new Policy #1902 “Contract for Excellence, Parent Involvement” and revised Policy #5405 “Wellness Policy” as *First Readings* and revised Regulations 0330-R and 1741-R.

A-15 Motion to Accept the Minutes of the Executive Session of 7 May 2008

I move that the Board of Education approve the minutes of the Executive Session of 7 May 2008.

A-16 Motion to Accept the Minutes of the Special Meeting/Budget Hearing of 13 May 2008

I move that the Board of Education approve the minutes of the Special Meeting/Budget Hearing of 13 May 2008.

A-17 Motion to Accept the Minutes of the Special Meeting and District Meeting of 20 May 2008

I move that the Board of Education approve the minutes of the Special Meeting and District Meeting of 20 May 2008.

A-18 Motion to Accept the Minutes of the Regular Meeting of 27 May 2008

I move that the Board of Education approve the minutes of the Special Meeting and District Meeting of 20 May 2008.

A-19 Motion to Accept the Minutes of the Executive Session of 4 June 2008

I move that the Board of Education approve the minutes of the Executive Session of 4 June 2008.

Section B – Curriculum and Instruction

B-1 Motion to Accept Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on March 26, 27, 28, April 2, 7, 9, 14, 15, 16, 28, 29, 30, May 1, 2, 6, 7, 8, 9, 13, 14, 16, 19, 21, 27, 28, 29, 30 and June 3, and direct the administration to arrange for the appropriate placement as set forth.

Section C - Business Matters

C-1 Motion to Approve Treasurer’s Report for the Month of April 2008

I move that the Treasurer’s Report for the month of April 2008 be approved and placed on file with the District Clerk.

C-2 Motion to Approve Budget Report for the Month of April 2008

I move that the Board of Education approve the Budget Report of April 2008 as presented.

C-3 Resolution Regarding Acceptance of Gift - \$323 for Park

RESOLVED: that the Board of Education hereby accepts the General Mills Box Tops for Education Program for their donation of \$323 with thanks, and upon recommendation by the Superintendent of Schools, hereby increases the Special Aid Fund budget as detailed below. The offsetting revenue shall be F-2770-000, “Miscellaneous.”

BE IT FURTHER RESOLVED: that the total amount of \$323 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
BXTP-2110-500-00-O	Box Tops – Equipment	\$323

C-4 Resolution Regarding Acceptance of Gift - \$300 for OHS

RESOLVED: that the Board of Education hereby receives with thanks \$300 for the purchase of tee shirts for OHS Day from the Ossining Police Athletic League, and upon recommendation by the Superintendent of Schools, hereby increases the 2007-08 General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, "Gifts and Donations."

BE IT FURTHER RESOLVED: that the total amount of \$300 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-2110-500-11-0000	OHS Instructional Supplies	\$300

C-5 Resolution Regarding Acceptance of Gift - \$10,000 for Park School Sign Language Program

RESOLVED: that the Board of Education hereby accepts with thanks a \$10,000 grant from Verizon in support of Park School's 2008-09 Sign Language for Literacy program, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be F-VER8-2770, "Miscellaneous Revenue."

BE IT FURTHER RESOLVED: that the total amount of \$10,000 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
F-VER8-2110-405-00-O	Park School – Consultant	\$10,000

C-6 Resolution Regarding Amendment to Janet Comeskey Memorial Scholarship Agreement

RESOLVED: that the Board of Education empowers and directs the President to execute the attached Amendment to the Janet Comeskey Memorial Scholarship Agreement.

C-7 Resolution Regarding Award of Bid – 2008-09 Network Wiring Maintenance

RESOLVED: that the Board of Education hereby awards the 2008-09 Network Wiring Maintenance bid to Corstar, the lowest responsible bidder, as recommended by the Director of Technology.

C-8 Resolution Regarding Award of Bid – 2008-09 Interscholastic Supplies

RESOLVED: that the Board of Education hereby awards the 2008-09 Interscholastic Supplies bid to the lowest possible responsible bidders on a per-item basis to each of the companies listed above, as recommended by the Purchasing Agent.

C-9 Resolution Regarding Award of Bid – 2008-09 Audio Visual Equipment

RESOLVED: that the Board of Education hereby awards the 2008-09 Audio Visual Equipment bid to the lowest possible responsible bidders on a per-item basis to each of the companies listed above, as recommended by the Purchasing Agent.

C-10 Resolution Regarding Award of Bid – 2008-09 Furniture and Equipment

RESOLVED: that the Board of Education hereby awards the 2008-09 Furniture and equipment bid on a per-item basis to the lowest possible responsible bidders on a per-item basis to each of the companies listed above, as recommended by the Purchasing Agent.

C-11 Resolution Regarding Bid for 2008-09 Interscholastic Equipment

RESOLVED: that the Board of Education hereby awards the bid to the lowest possible responsible bidders in the amount of \$17,351.18 for the purchase of 2008-09 Interscholastic Equipment to each of the companies listed above, as recommended by the Purchasing Agent.

C-12 Resolution Regarding Bid for 2007-08 Wireless Clock System at OHS

RESOLVED: that the Board of Education hereby awards the bid to the lowest possible responsible bidder in the amount of \$19,669.17 for the purchase of a Wireless Clock System at Ossining High School to Primex Wireless, Inc., as recommended by the Director of School Facilities, Operations & Maintenance.

C-13 Resolution Regarding Rebid for 2008-09 HVAC Inspection/Service

RESOLVED: that the Board of Education hereby awards the bid for 2008-09 HVAC Inspection/Service

to the lowest possible responsible bidder, Hudson Building Maintenance, as recommended by the Director of School Facilities, Operations & Maintenance.

C-14 Resolution Regarding Bid for 2008-09 VCT Tile Replacement

RESOLVED: that the Board of Education hereby awards the bid for 2008-09 VCT Tile Replacement to the lowest possible responsible bidder, Absolute Flooring, Inc. in the amount of \$20,770.09 as recommended by the Director of School Facilities, Operations & Maintenance

C-15 Resolution Regarding Establishment of Tax Certiorari Reserve Fund

WHEREAS: Pursuant to Section 3651 of the Education Law, the Board of Education has the authority to establish a reserve for certiorari judgments; and

WHEREAS: The Board of Education desires to eliminate the need for future borrowings to pay refunds of real property tax; and

WHEREAS: An analysis of revenue and expense for the 2007-08 school year indicates that as a result of prudent revenue and expenditure management, funds are available for said reserve;

BE IT THEREFORE RESOLVED: That a reserve be established in the amount of \$1,500,000 to cover current and future charges relative to tax refunds arising out of the 2007-08 tax year.

C-16 Resolution Regarding Interfund Transfer – Tax Certiorari for Con Edison

RESOLVED: that upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2007-08 General Fund budget in the amount of \$82,274.63 to appropriate the funds from the Tax Certiorari Reserves for payment of the tax certiorari to Con Edison as identified below.

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1964-404-0000	Refund Property Tax	\$82,274.63

C-17 Resolution Regarding Interfund Transfer – Tax Certiorari for Mystic Point I Condominiums

RESOLVED: that upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2007-08 General Fund budget in the amount of \$98,670.74 and appropriates the funds from the Tax Certiorari Reserves in payment of the tax certiorari to Mystic Pointe I Condominiums as follows:

Tax Year 2005 (School Year 2005-06)	\$39,446.13
Tax Year 2006 (School Year 2006-07)	\$59,224.61

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1964-404-0000	Refund Property Tax	\$98,670.74

C-18 Resolution Regarding Acceptance of Funds for Driver Education Program

RESOLVED: that the Board of Education hereby acknowledges the receipt of \$500 for the Driver Education Program, and upon recommendation of the Superintendent of Schools, hereby increases the 2007-08 General Fund budget as listed below in this amount. The offsetting revenue code shall be A-1335-000, "Other Student Fees and Charges".

BE IT FURTHER RESOLVED: that the total amount of \$500 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2330-405-00-1900	\$500	Driver Education Consultant

C-19 Resolution Regarding Renewal of Contract for Food Service 2008-09

RESOLVED: that the Board of Education authorizes and directs the President to enter into a one-year renewal agreement of the contract with Whitsons, our food service company, originally entered into on May 24, 2006.

C-20 Claims Audited and Paid – For Information Only

Section D - Personnel Matters

D-1 Resolution Regarding Administrative Staff Tenure Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff tenure appointments so noted.

D-2 Resolution Regarding Professional Staff Tenure Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff tenure appointments so noted.

D-3 Resolution Regarding a Professional Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the Professional Staff resignation so noted.

D-4 Resolution Regarding a Confidential Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the Confidential Staff resignation so noted.

D-5 Resolution Regarding Support Staff Resignations - Revised

I move upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignations so noted.

D-6 Resolution Regarding Professional Staff Appointments - Revised

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

D-7 Resolution Regarding Civil Service Staff Appointments - Revised

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff appointments so noted.

D-8 Resolution Regarding a Support Staff Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment so noted.

D-9 Resolution Regarding Professional Staff Appointments – Summer School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments – Summer School Programs – so noted.

D-9a Resolution Regarding Civil Service Staff Appointments – Summer School

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service staff appointments so noted.

D-10 Resolution Regarding Support Staff Appointments – Summer School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments – Summer School Programs - so noted.

D-10a Resolution Regarding Staff Supplementary Contracts

I move upon recommendation of the Superintendent of Schools the Board of Education approve the supplementary contracts for the persons so noted.

D-10b Resolution Regarding Appointment of School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2007-2008 school year.

D-11 Resolution Regarding a Professional Staff Request for Leave of Absence – For Information Only

IX. Audience Recognition

X. Board Committee/Liaison Reports and Board Dialogue

XI. Adjournment

PG/kb